

# Procedure to get a reduced-fare student OPUS card



## Procedure to get a reduced-fare student OPUS card online

1) Login to your Omnivox account:

<https://collegelasalle.omnivox.ca/Login/Account/Login?L=ANG>

2) Go to **My Omnivox Services** section in the left-hand menu and click on the **Reduced Fare OPUS Card** tab (last one).

### My Omnivox Services

-  Attendance Validation
-  Cancelled Classes
-  Carpooling
-  Course Schedule
-  Course Schedule Modification
-  Course Selection
-  Document Request
-  Documents & Messages
-  Exam Schedule
-  Information request
-  Payment Center
-  Personal File
-  Progression Chart
-  Reduced Fare OPUS Card

3) Then choose the option: **I want to order my OPUS card online** and click on **Continue**.



**I want to order my OPUS card online (recommended)**

Order your OPUS reduced fare card for students now and receive it by mail. Visa or MasterCard required.



**I will go to a Customer Service Point**

I would rather go to a Service Point of the public transit company to obtain an OPUS reduced fare card for students. I wish to obtain the document demonstrating that I am an eligible student for the reduced fare.

Continue >

4) Read the **Consent policy to the transmission of personal information** and click on **I agree**.

**CONSENT TO THE TRANSMISSION OF PERSONAL INFORMATION**

I consent to the school institution or the School Board transmitting to the transit service provider any information necessary to verify my student status or the student status of the child of whom I am the parent or tutor.

I accept that:

1. The school institution or School Board shall provide the transit service provider with the following personal information:
  - A. Surname and first name as transmitted to the Ministère de l'Éducation
  - B. Date of birth
  - C. Address and postal code
  - D. Email address for correspondence and transmission of the purchase receipt
  - E. Photo
  - F. Permanent code
  - G. Internal identification number of my institution

[Back](#) [I agree](#)

5) A message will appear and by clicking on **Continue**, you'll be redirected to the OPUS site to finalize your order.

**Secure Redirection to the OPUS site**

You will now be redirected to the OPUS web site, to finalize your order for your OPUS reduced fare card for students.

[Continue](#)

6) Once you're on the OPUS site, click on **Get Now** (bottom right).

## RENEW YOUR PHOTO OPUS CARD

You must have a registered photo OPUS card to pay the reduced fare. You can order one online today.

Before applying for a card online, be sure you comply with these requirements:

- Have a student card issued by an academic institution in Québec;
- Be a full-time student;
- Have a mailing address in Québec;
- You must be under the age of 65;
- \*\*\*Only Mastercard and VISA credit cards with a billing address in Québec are accepted.

Renewing your photo OPUS card costs \$15.00

Go to [OPUS reduced fare - Students](#) for more information.

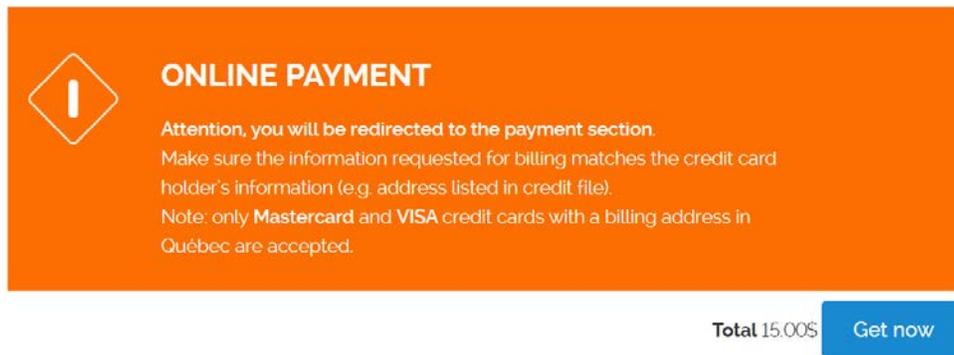
You will receive your card within 7 business days

If you have any questions, you can write to [STM customer service](#) or call STM-INFO • option 6 • option 1 (514 786-4636 + 6 + 1), Monday to Friday, from 7 a.m. to 7:30 p.m. and Saturday, Sunday and [legal holidays](#) from 8:30 a.m. to 4:30 p.m.

[Get now](#)

- 7) Then, confirm your personal information that will be displayed on the screen (First name, last name, birthday, mailing address, telephone and confirmation email) and **choose a security question and indicate the answer.**
- 8) Check the boxes below to confirm your information and accept the terms of use.

- I confirm the information is accurate
- I wish to be notified of the renewal period for the next school year
- I accept [the Terms of use](#)



**ONLINE PAYMENT**

Attention, you will be redirected to the payment section.  
Make sure the information requested for billing matches the credit card holder's information (e.g. address listed in credit file).  
Note: only Mastercard and VISA credit cards with a billing address in Québec are accepted.

Total 15.00\$ [Get now](#)

- 9) Finally, you'll be able to access the online payment platform by clicking on **Get Now** and complete the \$15 transaction by entering your credit card information\*.

*\*Only Mastercard and VISA credit cards with a Quebec billing address are accepted.*

- 10) Once the transaction is completed, you'll receive a confirmation email. Allow 7 business days to receive your OPUS card by mail.